University Information
Technology Services

Creating Web Pages with a Template

Adobe Dreamweaver Creative Cloud 2014

University Information Technology Services

Training, Outreach, Learning Technologies & Video Production

Copyright © 2015 KSU Division of University Information Technology Services
This document may be downloaded, printed, or copied for educational use without further permission of the University Information Technology Services Division (UITS), provided the content is not modified and this statement is not removed. Any use not stated above requires the written consent of the UITS Division. The distribution of a copy of this document via the Internet or other electronic medium without the written permission of the KSU - UITS Division is expressly prohibited.

Published by Kennesaw State University – UITS 2015
The publisher makes no warranties as to the accuracy of the material contained in this document and therefore is not responsible for any damages or liabilities incurred from UITS use.

University Information Technology Services

Creating Web Pages with a Template
Adobe Dreamweaver Creative Cloud 2014

Table of Contents

Introduction 5
Learning Objectives 6
Terms and Definitions 7
File Name Conventions 8
Create a Local Folder 8
Web Servers 9
The Dreamweaver Environment 9
- Document Toolbar 10
- Panels 11

Defining a Site 12
- To Define a Site 12
- To Define the Remote Server 13

Connecting to Server 18
Designing Your Site 19
Creating the Template 21
- Adding a Table 22
- Adding CSS Styles 24
  - Site Header CSS 24
  - Background Color 27
  - Site Footer CSS 29
  - Site Navigation Links CSS 31
  - Site Body Text CSS 34
- Editable Region 36
- Save the Template Page 37

Creating a New Web Page From a Template 37

Adding Images to a Web Page 40
Inserting an Image 40
Image Tag Accessibility Attributes 41
Resize the Image 41
Adding Hyperlinks to a Web Page 42
Creating Internal Hyperlinks 42
Creating External Hyperlinks 43
Save the Hyperlinks 44
Adding Anchor Links to a Web Page 45
Publishing Your Website 46
Compare the Content 48
Viewing Your Website 49
Reconnecting From Another Location 49
Backing Up Your Site Definition 50
To Back Up The Site Definition 50
To Restore The Site Definition 52
Resources 54
Additional Help 54

Introduction

The purpose of this booklet is to help students, faculty, and staff understand the process involved with creating and publishing web pages using Dreamweaver CC 2014 and templates.

> **Note to Students:** Every student has access to web space on the Students server if the student has an active NetID. The NetID is the same as your Owl Express login. You must have an active NetID before you can publish a web page to the Students server. If you do not have an active NetID, or have forgotten the password, you can go to https://netid.kennesaw.edu for assistance.
>
> **Note to Faculty/Staff:** If you are faculty or staff, you will need an account on the ksuweb server. If you do not have an account on the ksuweb server, you can apply for an account at http://its.kennesaw.edu/forms/account_setup_form.html.

Caution: In this workshop you will be creating a website in your account on either the studentweb server or the ksuweb server. If you have an existing website on this account, it will be overwritten. If you do not want to overwrite the existing site, once you have defined your site, you can create a subfolder in your account and put your website files there.

Creating: When creating and editing a web page using Dreamweaver, you are editing files that are on the computer in front of you. This computer is referred to as the *local computer*. You should create a folder on this local computer and keep all of the files related to your website (pages, images, etc.) in this local folder. In Dreamweaver, you look at the files in your local folder with the *local view*.

Publishing: When you are finished editing the files that make up your website, you will need to send these files to your account on the web server. This computer is referred to as the *remote computer*. The action of sending these files is called publishing to the server, FTPing the files, or uploading the files to the server. Dreamweaver calls this action "Put". In Dreamweaver, you view the files on the web server with the *remote view*.

Viewing: After publishing (putting) your web page files to your account on the web server, you will want to check and see if they are working properly. To view your website, open a web browser and enter your web address in the address bar.

- Your web address on the Students server is http://studentweb.kennesaw.edu/~yournetid
- Your web address on the Faculty/Staff ksuweb server is http://ksuweb.kennesaw.edu/~username

Note: Do not put any sensitive information on your website; even if there are no links to it from another web page.

Click here to download full PDF material