Kennesaw State University

University Information Technology Services

Illustrator CC 2017

Pictures & Photos Guide

Adobe Illustrator Creative Cloud 2017

University Information Technology Services

Learning Technologies, Training & Audiovisual Outreach

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Introduction

Illustrator is a vector graphic editing program by Adobe. Vector graphics are made up of lines and curves called vectors. They are resolution-independent, meaning they can be scaled to any size and printed at any resolution without losing detail You can move, resize, or change the color of vector objects without losing the quality in the graphic.

Learning Objectives

After completing the instructions in this booklet, you will be able to:

- Insert images
- Create a vector image that is editable
- Use the image trace and live paint bucket tool
- Use symbols and glyphs as clipart
- Crop and apply clipping masks

How to Place (Insert) Images

1. In the *Menu* Bar, go to **File → Place** to open the *Place* dialog box (See Figure 1).
2. Locate and select the file that you want to place (See Figure 1).
3. Decide whether you want to link or embed the file (See Figure 1).

Note: Linked images are connected to the document, but remain independent, resulting in a smaller file size. Embedded graphics are copied into the document at full resolution, resulting in a larger file size; however, your document is independent.

   a. To create a link to the file, select the checkbox next to **Link** at the bottom of the dialog box.
   b. To embed the image, leave the checkbox blank.

4. Click **Place**. Your image will be placed in the document (See Figure 1).

Note: Once the image is placed, you may need to resize it to a workable size.

   a. To resize, at the right end of the control panel, enter the desired width and height.

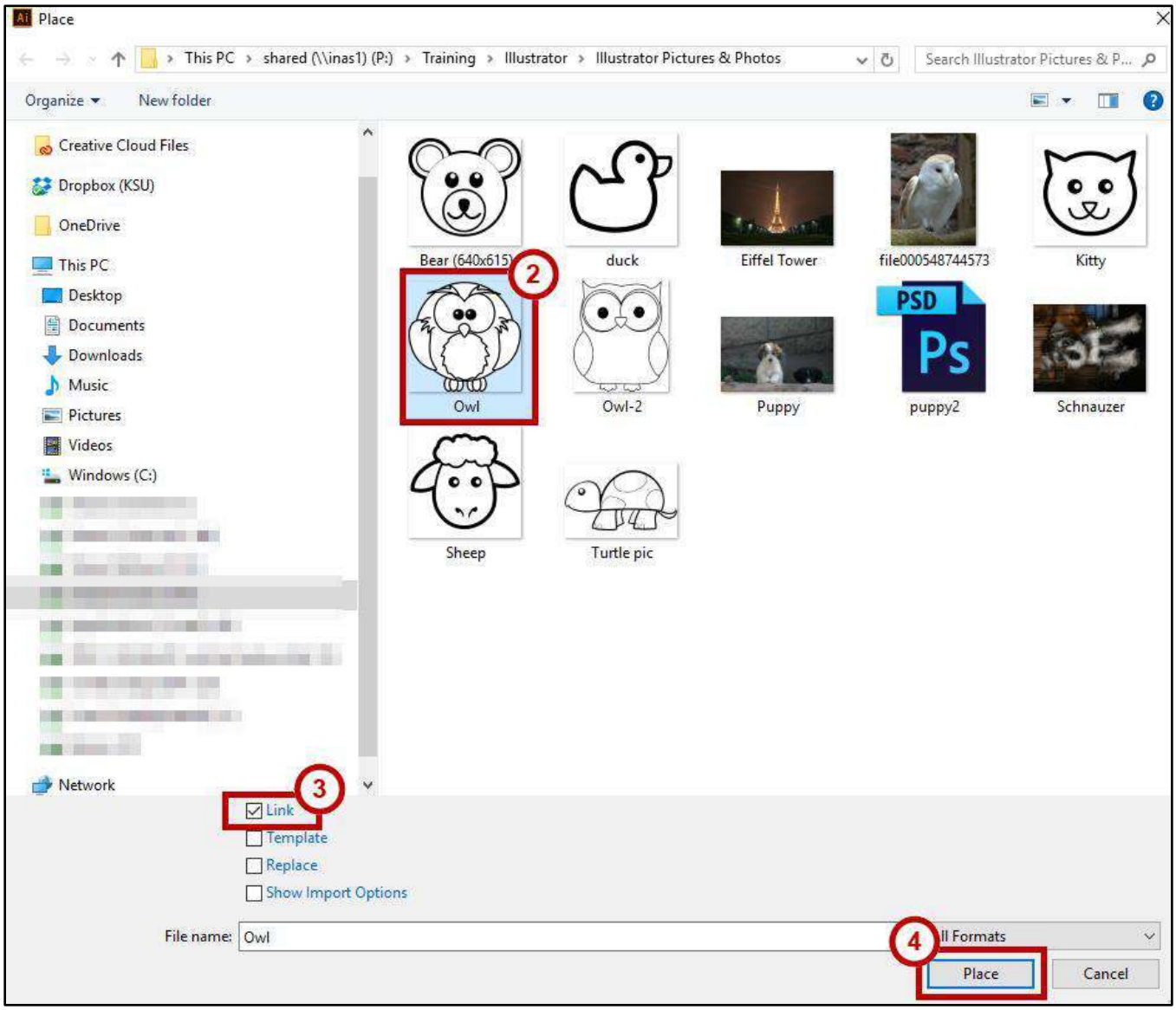

Figure 1 - Place Dialog Box

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