



University Information
Technology Services

Accessibility & Ease of Access

Microsoft Windows 10

University Information Technology Services

Learning Technologies, Training & Audiovisual Outreach

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Introduction

Microsoft Windows 10 provides a variety of accessibility tools that makes it easier to see, hear, and use your computer. For instance, the *Ease of Access* center provides a variety of such as a magnifier as well as mouse and keyboard accessibility options. You can also utilize tools such as the High Contrast tool and Windows Narrator to make your Windows 10 computer more accessible.

Learning Objectives

After completing the instructions in this booklet, you will be able to:

- Access the *Ease of Access* center.
- Set mouse & keyboard accessibility options
- Utilize the *High Contrast* feature
- Enable the *Windows Narrator*

The Ease of Access Center

With the *Ease of Access* center, you have a centralized place to locate accessibility settings. To access the *Ease of Access* center:

1. Click the **Start** button on the *Windows Taskbar*.



Figure 1 - Start Button

2. Click the **Settings** icon.

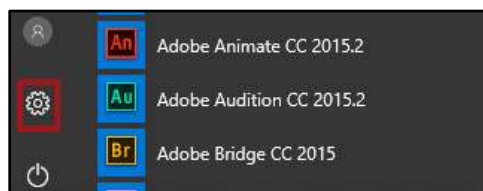


Figure 2 - The Settings Icon

3. In the *Windows Settings* window, click **Ease of Access**.

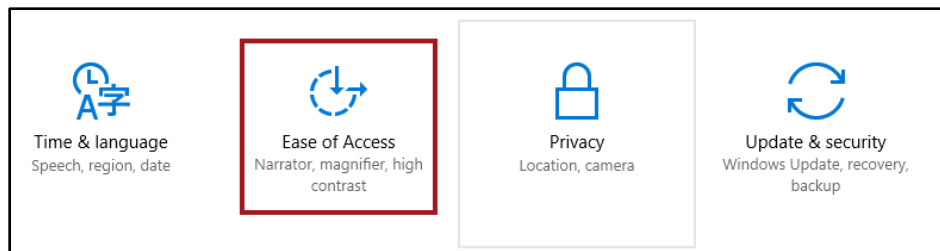


Figure 3 - Click Ease of Access

4. You will be taken to the *Ease of Access* center.

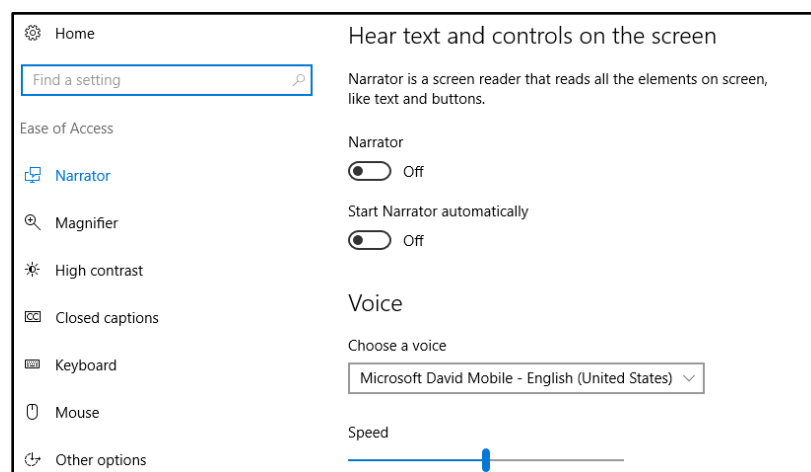


Figure 4 - Ease of Access Center

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